



Brook Green Centre for Learning Governors' Action Plan 2019

Behind track	In progress	Complete
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Action No	Task/Action	Responsible person	Cost	Target date	Success criteria	Evidence
1/18	Increase commitment to governor visits. All governors commit to visiting school at least once a term (6 in total). Vice chairs coordinate the visits to ensure monitoring is completed in a managed way.	Vice Chairs	Nil	March 2019	Governors with increased knowledge about the importance of governor visits complete regular visits. They record their observations and are able to assess impact. Monitoring visits are programmed and are effective	Jan 2019 - The level of visit forms has risen and the clerk's prompts has encouraged this
2/18	Communicate more effectively to all stakeholders by two governors writing a short piece about their role for the school newsletter each issue.	All	Nil	March 2019	Parents and staff receive regular updates on the role and work of governors.	Governors asked at February 2019 meeting to contribute.
3/18	Develop and extend links with the Quay Partnership school governors	All	Nil	July 2019	Governors develop links with other special school colleagues, visiting their schools	This has not yet been developed but plans will commence after the Head's Planning day in March 2019
4/18	Governors take ownership for working with the school calendar and supporting events whether social or training opportunities	All	Nil	April 2019	Governors become an integral part of school life	A range of governors were represented at the Remembrance Assembly, Christmas lunch, Pantomime, school fayre, Assemblies
5/18	A governors' board to be placed in the staffroom and kept updated	All	Nil	December 2018	Staff are aware of the membership of the governing body, have	The list of governor links and membership and a copy of the GAP is displayed on the GB Board in the staffroom



					pictures of governors and are aware of the links and responsibilities governors hold.	
6/18	Governors make appropriate visits and meet staff and students in order to measure the impact of the Careers Leader post	KS3 and KS4 governors	Nil	April 2019	Governors are able to articulate the benefits of the post and decide its future development requirements	Was planned for March governor day but date clashed with a work commitment of the careers Leader. Focus of the June 2019 governor day will now be careers.
7/18	Governors are mindful of the need to monitor the quality of handwriting of staff during their visits	All governors	Nil	March 2019	One year on from the Ofsted inspection governors have formed an opinion on whether this Ofsted development point has been met	
8/18	Governors have a presentation on how school has developed spelling post the Ofsted report development point	All governors	Nil	March 2019	Governors are able to determine how this development point has been addressed.	To be part of Literacy presentations on March governor day.
9/18						

Date : V3 March 2019