



Brook Green CENTRE FOR LEARNING

Welcome to our important information update – we hope you will find it useful and as always if you have any questions please give the Hub a call

KEEPING IN TOUCH:

Telephone: 01752 773875

Email: brook.green.school@plymouth.gov.uk

Visit: 38 Bodmin Road, Whiteleigh, Plymouth PL5 4DZ

ABSENCE: if your child cannot attend school on any day please ensure that we are informed as soon as possible by calling the Hub.

OUR SCHOOL DAY:

8.45am - 9.00am Tutor / breakfast

9.00am - 9.45am Lesson 1

9.45am - 10.30am Lesson 2

10.30am - 11.15pm Lesson 3

11.15am - 11.30am Break

11.30am - 12.15pm Lesson 4

12.15pm - 1.00pm Lesson 5

1.00pm - 1.30pm Lunch

1.30pm - 2.15pm Lesson 6

2.15pm - 3.00pm Lesson 7

SAFEGUARDING:

Brook Green is committed to the safeguarding of its students. If you have a concern about a student please contact our Safeguarding Team.

Our Designated Safeguarding Leads are:

Sara Jordan - Head

Maria Krac – Behaviour Lead

Ali Newcombe – Student Health and Wellbeing Lead

We can be contacted at school through the Hub

Our Safeguarding Policy can be found on our website

OUR STUDENT WELLBEING LEAD: Ali Newcombe

Ali is available at school to support you and your family and can be contacted in the following ways:

School: 01752 773875 / Mobile: 07500958911 / Email: anewcombe@bgcfl.org.uk

TERM DATES

Autumn Term

Tuesday 6th September to Friday

16th December

24th October to 28th October

half term

**Monday 21st November – Non
pupil day**

Spring Term

Tuesday 3rd January to 31st March

13th February to 17th February

half term

Summer Term

Monday 17th April to Friday 21st

July

29th May to 2nd June

half term

Friday 23rd June - Non pupil day

GOVERNORS:

Governors are volunteers who have an interest in the school and challenge and support the headteacher and the Senior Leadership Team to ensure we are constantly seeking the best opportunities for our young people.

We really appreciate the support parents and carers give school and look forward to seeing you at some of the events. If you ever want to contact us please drop a note into the Hub and I will ring you or meet you. We like to hear about what you are pleased about as well as any concerns or ideas you might have.

Karen Powell Chair of Governors

OUR SCHOOL UNIFORM:

Black blazer with logo

Black V-neck (optional)

White shirt

Trousers: Black/Grey (but not denim or jeans)

Skirt: Full length Black/Grey (knee-length)

Shoes: Black - flat or low heels

Socks: Black / White / Grey (plain)

Tights: Black / Grey / Flesh coloured (plain)

Brook Green school tie

OUR SPORTS KIT

Black shorts

House sports top

Trainers

White socks

MEDICINES:

If your child needs to take medicine at school they need to collect a form from the Hub which you need to sign and return it with the medicine

We cannot accept any medicines not in original containers without prescription details / dates on or over the counter medicines such as paracetamol

COMPLAINTS PROCEDURE:

We hope that we are getting it right but please get in touch with us if you have any concerns as soon as they arise. In this way we can avoid small problems growing into large ones.

We are required to have a complaints policy and it can be found on our website but we hope you will speak to us before that may happen.



**Brook
Green**

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