



**Brook Green Centre for Learning
Governors' Action Plan 2022/23**

Behind track	In progress	Complete
--------------	-------------	----------

Action No	Task/Action	Responsible person	Target date	Success criteria	Evidence
1	Governors review monitoring links at July 22 meeting to ensure all governors are clear about their monitoring roles for the new academic year, particularly as there are several new governors.	Clerk	30 July 2022	All governors have monitoring responsibilities and are able to plan through the holidays ready to start monitoring in Sept 2022.	
2	Increase commitment to governor visits. All governors commit to visiting school at least once a term (6 in total).	All governors	31 March 2023	Governors have increased knowledge about the school through regular and developed visit programmes. They record their observations and are able to assess impact. Monitoring visits are effective and feedback is delivered at meetings 2,4 and 6.	
3	Governors to visit the impact of deep dives conducted in school in 2022	All governors	30 April 2023	Governors have taken a deep dive report and monitored it as part of their visits to school	
4	Communicate more effectively to all stakeholders by one governor writing a short piece about their role for each school newsletter.	All	30 April 2023	Parents and staff receive regular updates on the role and work of governors.	



5	In partnership with other special school governors and the city continue to explore what options are available to us under the academy agenda	All	30 July 2023	Governors are aware of the options available and have set their own school vision and values to compare with others.	
6	A page displaying the pictures of governors' and their link areas to be placed in the staffroom and kept updated	Clerk	31 October 2022	Staff are aware of the membership of the governing body, have pictures of governors and are aware of the links and responsibilities governors hold.	
7	Governors are mindful of the need to monitor the quality of handwriting of staff during their visits and the Ofsted requirement to develop students' spelling. A report to be presented by SLT at the July 2022 meeting	All governors	31 March 2023	Governors are able to form an opinion on whether this Ofsted development point has been fully met	
8	To recruit one further parent governor	All governors	31 March 2023	No vacancies and good parent representation	
9	Develop knowledge of the SEND Green Paper and the White Paper	All governors	31 December 2022	Governors are aware of the proposed changes and how it will impact our school.	
10	Governors to ensure succession planning takes place in 2022/23 to ensure there are suitable candidates for the role of Chair and shared roles and responsibilities for 2 Vice Chairs.	All	30 April 2023	Governors have secure succession planning strategies in place to allow effective governance to be delivered.	

Date : V8 June 2023