IT and COMPUTING

	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Year 7	E- safety Introduction to the school network and file management	Presenting Information Power point	Modelling Spreadsheets Introduction to Excel	Computer Science Programming - Introduction to Scratch	Modelling and using Word	Presenting Using Publisher
Year 8	E- safety Introduction to Power point	Modelling Spreadsheets Intermediate use of Excel	Computer Science Programming Scratch Project 1	Using Emails	Presenting Using Publisher	Presenting Information Power point
Year 9	E- safety Introduction to Word	Presenting Using Publisher	Using Emails	Modelling Spreadsheets Complex use of Excel	Presenting Information Power point	Computer Science Programming Scratch Project 1
Year 10	E- safety ICT Functional Skills Level 1	Finding Information ICT Functional Skills Level 1	Desktop Publishing ICT Functional Skills Level 1	Presenting Information ICT Functional Skills Level 1	Modelling ICT Functional Skills Level 1	Unit Awards
	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology
Year 11	E- safety ICT Functional Skills Level 1	Finding Information ICT Functional Skills Level 1	Desktop Publishing ICT Functional Skills Level 1	Presenting Information ICT Functional Skills Level 1	Modelling ICT Functional Skills Level 1	Unit Awards

	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology	BTEC Level 1 Introductory in Information Technology