

BROOK GREEN



key stage 3

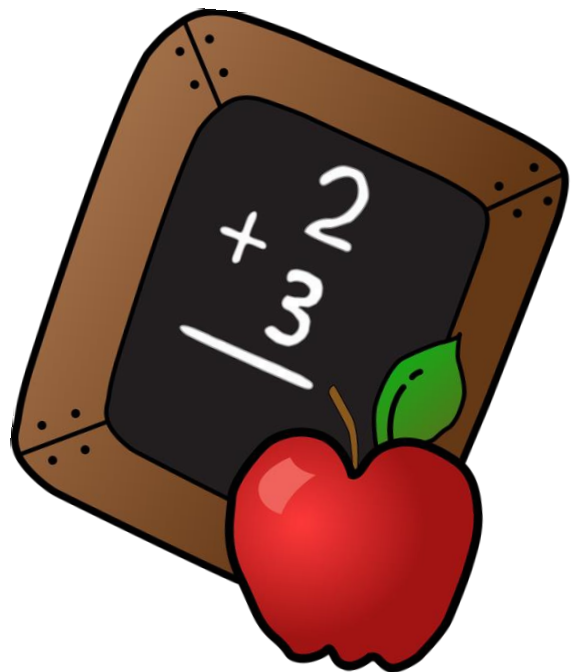
All the important bits you
need to know

2021 - 2022

The School Day

Our school day starts at 8.45 am and finishes at 3.00pm

8.45am – 9.00am	Breakfast and Tutor time
9.00am – 9.45am	Lesson one
9.45am – 10.30am	Lesson two
10.30am – 11.15am	Lesson three
11.15am – 11.30am	Breaktime
11.30am – 12.15pm	Lesson four
12.15am – 1.00pm	Lesson five
1.00pm – 1.30pm	Lunchtime
1.30pm – 2.15pm	Lesson six
2.15pm – 2.55pm	Lesson seven
2.55pm – 3.00pm	Getting ready for transport



T

We cover the following core curriculum subjects that are delivered in mainstream settings at Key Stage Three:

Maths (Ma)

English (En)

Science (Sc)

Humanities (Hu)

Music (Mu)

Art (At)

Drama (Dr)

Food Technology (Tf)

Technology (Te)

French (Mf)

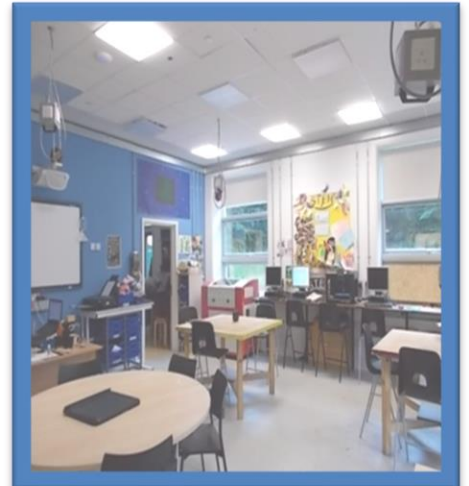
Citizenship (Ps)

PE and Games (PE / Ga)

Computing (It)

Building Blocks (BB)

Learning Outdoors (LO)



m

(The letters in brackets are the ones we use on timetables.)

Rewards

For Friday afternoon activities we use Sleuth, which is a Behaviour Management tracking system. At the end of each lesson traffic lights are used as part of the plenary covering the following areas:

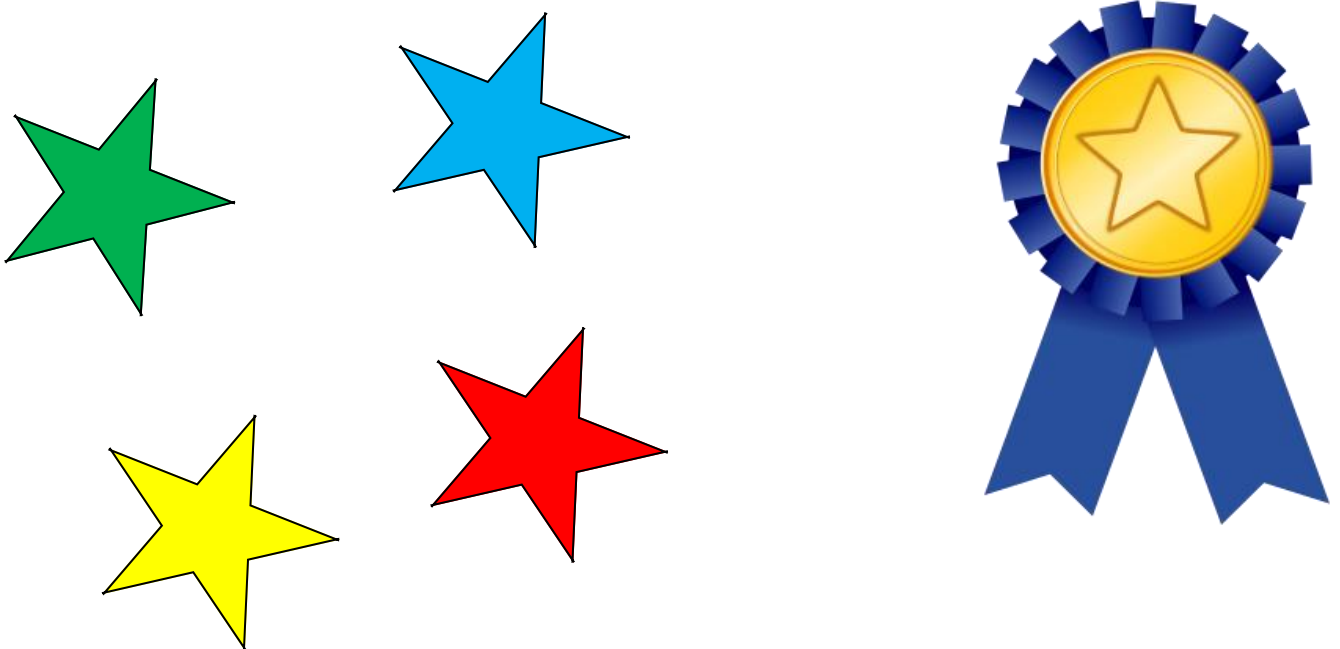
Behaviour	On Task	Progress	Respect	Listening
I have not behaved well this lesson	I have not stayed on task this lesson	I have not made any progress in any part of the lesson	I have not shown respect during the lesson	I have chosen not to listen in any part of the lesson
I have behaved for most of the lesson	I have stayed on task for most of the lesson	I have made some progress during the lesson but not as much as I could have	I have been kind and respectful to everyone for most of the lesson	I have listened for most of the lesson
I have been on my best behaviour all lesson	I have stayed on task all lesson	I have made progress in the lesson to the best of my ability	I have been kind and respectful to everyone all lesson	I have listened all lesson and used 'Tools for Talk'

The total number of reds, ambers and greens are calculated and students can choose from a range of staff led activities on a Friday afternoon depending on their score for the week.

There is also reflection for those students who need some time to look at how their behaviour and learning has been during the week to support them and discuss strategies for the following week.

Celebrating our Achievements

It is also really important for us to celebrate the achievements of our whole school community and every term we have a Rewards assembly which awards certificates and prizes for Attendance, being a Literacy Legend, School Ambassador or getting a Governor's Award and lots of other achievements.



House Points



Each student belongs to a House: Wind, Earth, Fire or Water. The students gain House points for a range of positive achievements such as when they improve their social skills, being respectful, 100% attendance, values...

They can also gain House points during Intra-Sport tournaments that take place at the end of every term.

The House points are recorded on an individual and team level. Students can choose to spend their House Points on small prizes or save them for bigger ones.

The winning House is awarded a House Trophy termly with their House colour; it has pride of place on display for all to see.

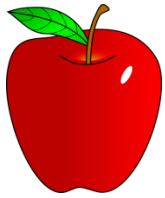


P.E

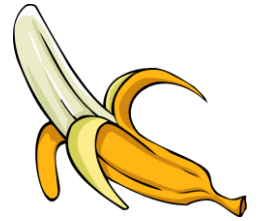


We further encourage our students to regularly take part in physical activity by running extra-curricular clubs on Thursdays and opening the sports hall at lunchtimes, providing more supervised activity sessions. Alongside this, we engage in a healthy Inter-School programme which involves regular Football tournaments at Goals and other sporting activities such as tennis, basketball and swimming.





Healthy Eating



AT BGCfL, our aim is to ensure food and healthy eating is covered through a whole school approach, engaging students, parents/carers, teachers and governors to develop a shared responsibility for food in our school. We actively encourage the students to eat healthy snacks at break times and to drink plenty of water during the school day. In Food Technology, Mrs Wenmoth teaches students about healthy and well balanced diets and how to prepare a wide variety of meals from scratch using fresh ingredients rather than ready-made sauces.

KS3 enjoy growing fruit and vegetables from the school ground. The Life Skills group in KS4 and learning in the environment carry out most of the work so all the students help with this. Mrs Wenmoth and Mrs Taylor then use the produce to cook with students or Mrs Wenmoth makes a variety of jams, pickles and chutneys to sell at various events throughout the academic year.



Building Blocks



Students have up to four lessons a week of Building Blocks. This entails being with their tutor and TLA exploring activities as a team.

This is also a precious time for tutors and TLAs to touch base with the students on individual basis to ensure that they develop essential skills and improve their mental health, if and when, necessary.

The tutor uses an Activity Passport to record sessions which build on skills and experiences such as going on an Autumn walk, making a treasure map, recycling, visiting a public library, to only cite a few.

This will go towards the unit Awards Scheme from AQA.



Attendance

At Brook Green we believe that good school attendance gives young people the opportunity of success and helps develop skills for life. We believe it is vital that all children attend school every day unless there is an unavoidable cause like illness.

Routine is the key to success.

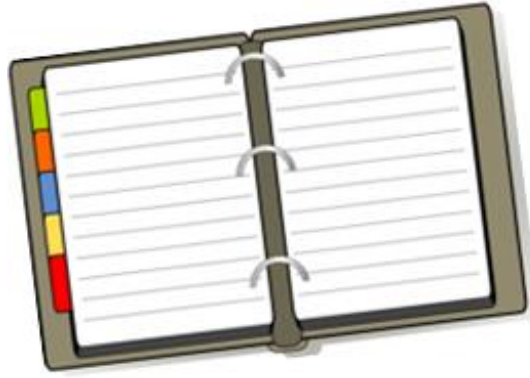
Here is a simple 5 point plan to try with the family

- Going to school unprepared can be a major worry for children - help them by checking school bags the night before, packing P.E. bags and keeping an eye on their homework
- Tired children aren't punctual and find it hard to learn, so ensure your child has a sensible bed time
- Help them get into a regular routine and set an alarm at the same time every morning
- Make time for breakfast or send them in for breakfast at Tutor time there will be no stop off at the shops where they can get side tracked on the way to school and they won't become tired during the mornings lessons
- Children can become unsettled if they have to go into school late and without their friends- getting them to school on time to meet friends prevents this.



Attend Today, Achieve Tomorrow

Tools for School



School Planner

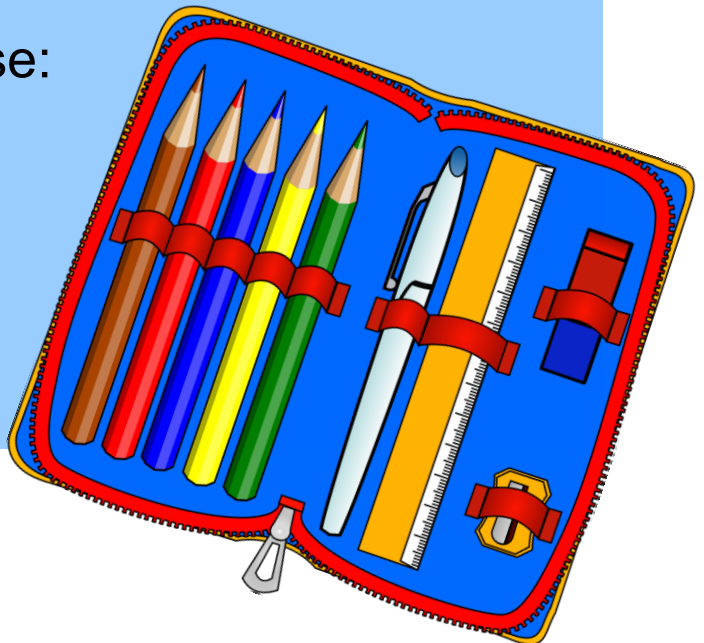
Every student is provided with a school planner which has lots of useful information in it and has space for recording homework and any comments or notes from you or us.

We provide every student with a pencil case when they start with us. This is for them to use on a daily basis and if lost or broken, it needs to be replaced by parents or carers.

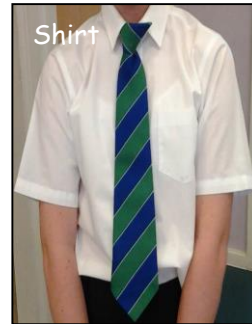
Students are also provided with a PE bag and a drink bottle which they are expected to use.

Basic guide for a pencil case:

- a pencil
- a rubber
- a black pen
- a small ruler
- colouring pencils



School Uniform



UNIFORM

Blazer	Black blazer with logo.
Jumper	Black v-neck (optional)
Shirt:	White
Trousers:	Black/Grey (but not denim / jeans or leggings) of full length
Skirt:	Black/Grey (Skirt to be knee-length)
Shoes:	Black - flat or low heels (no logos, white Or coloured trimmings)
Socks:	Black/White/Grey (plain)
Tights:	Black/Grey/Flesh-coloured (plain)
Tie:	Brook Green school tie



Earth



Fire

P.E. Kit

School team shirt

Black shorts

Black trainers

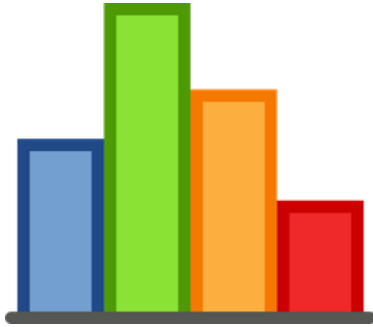
Wind



Water



Assessment



We have a baseline assessment week at the start of each year, which allows us to look at progress across the curriculum and three data collection rounds in November, February and June. We then set targets from this information.

There are a number of parents' evenings across the year when you can come in and meet your child's subject teachers. Reports are written at different times depending on which year your child is in.

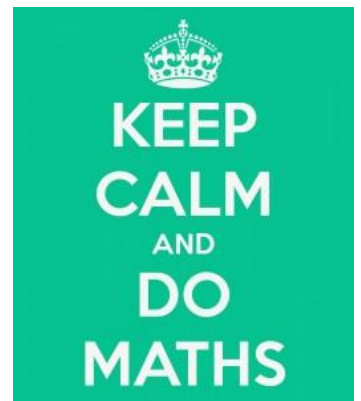
We will always get in contact and let you know, but if you want any information in between please let us know.

Homework

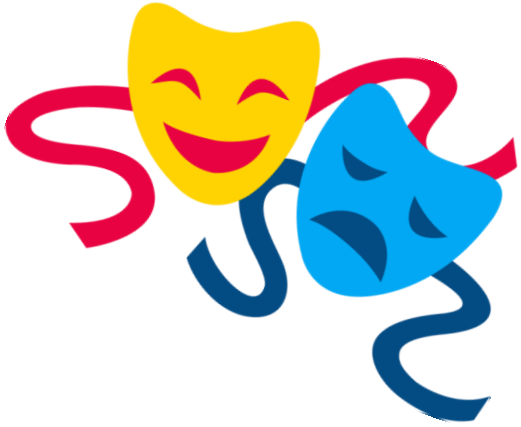
Homework / own work at Key Stage Three is based on embedding Literacy and Numeracy skills which are the building blocks of our curriculum and also a Life Skills programme which we ask you to support us with at home.

Please follow the link on our school website for further information.

- [brookgreen.org.uk/curriculum mathematics- homework policy](http://brookgreen.org.uk/curriculum-mathematics-homework-policy)
- [brookgreen.org.uk/curriculum literacy –English and Literacy homework policy](http://brookgreen.org.uk/curriculum-literacy-English-and-Literacy-homework-policy)
- [brookgreen.org.uk/curriculum home learning – subject words/high frequency words](http://brookgreen.org.uk/curriculum-home-learning-subject-words-high-frequency-words)



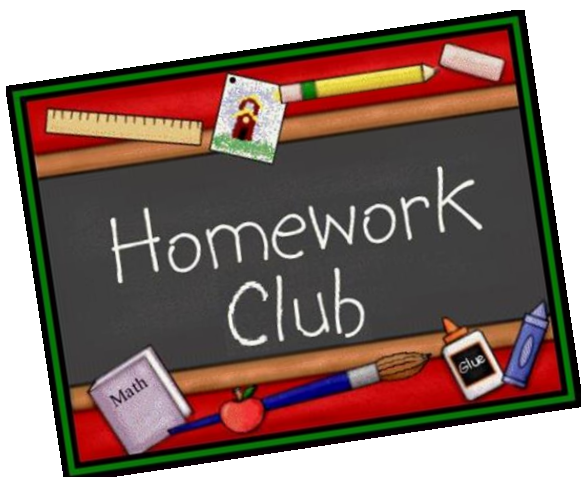
After school activities



Thursday night is after school activities night and they normally run from 3.15pm until 4.00pm.

You will receive letters home when activities are due to start or a new activity is being run.

Unfortunately, transport is not provided for after school activities.



We also run a homework club on Wednesdays from 3.00pm - 4.00pm

Support for parents



At Brook Green Centre for Learning, we pride ourselves for our communication in supporting not only your child but also parents and carers.

You can contact us at any point for information, advice or organising meetings by emailing:

brook.green.school@plymouth.gov.uk

or phoning on 01752 773875

Mrs Sara Jordan: Headteacher and Safeguarding Lead

Mrs Holt: Deputy Headteacher

Mrs Marchand-Smith: KS3 Lead

Mrs Krac: Behaviour Manager and Safeguarding Team

Mrs Newcombe: Student Health and Wellbeing Lead and Safeguarding Team

Contacting us – the Tutor Team are:

	Tutor	TLA		Tutor	TLA
7CW	Mrs Wenmoth	Mrs Scott	7RR	Miss Russell	Miss Shailer
	Miss Davie	Mrs Gotham	8LW	Mr Weber	Mrs Treloar
		Mr Bone			
9BM	Mr Marshall	Mrs Cross	9PEA	Ms Eastel	Mrs Brown
9ED	Ms Dean	Mrs Gerdes			



If you would like further information about anything covered in this leaflet please contact Mrs Marchand - Smith at school on 01752 773875 or on the contact form on our website

We update our website regularly with what's going on at BGCfL – so check it out!